



Closing Date for applications: 10<sup>th</sup> April 2016

Anticipated Start Date: 1st June 2016

Interview Date: week commencing 18<sup>th</sup> April 2016

Please send CV & covering letter to [recruitment@galvmed.org](mailto:recruitment@galvmed.org)

**FULL-TIME | 1 YEAR FIXED TERM | SALARY DEPENDENT ON EXPERIENCE**

<b>JOB DESCRIPTION</b>	
<b>JOB TITLE &amp; DEPARTMENT:</b>	
Veterinary Product Development Manager, Research & Development Dept.	
<b>LOCATION:</b>	
GALVMED NAIROBI OFFICE	
<b>REPORTING LINE &amp; KEY INTERFACES:</b>	
<p><u>Reports to:</u> Senior Director, R &amp; D</p> <p><u>Key Interfaces:</u> Portfolio Managers; Project Leaders; Veterinary Clinical Research Manager; R&amp;D Assistant Director; Contracts management; GALVmed consultants; External clinical trial partners</p>	
<b>KEY ACTIVITIES (what are the job specific activities)</b>	
<ul style="list-style-type: none"> <li>• Develop and manage product development projects</li> <li>• Conduct monitoring of studies in the field</li> <li>• Liaise with GALVmed consultants for monitoring of clinical studies based on project needs</li> <li>• Ensure that studies are adequately controlled and documented.</li> <li>• Follow up and ensure completion of clinical studies as required, from inception until final report, including QC</li> <li>• Budgetary responsibility for work programmes and clinical studies</li> <li>• Assist GALVmed partners to ensure they can work to the required standards</li> <li>• Work in close collaboration with GALVmed Project / Programme Leaders and Monitors during clinical and field studies</li> <li>• Comply with GALVmed QS in relation to clinical and non-clinical studies</li> <li>• Assist in other R&amp;D tasks in conjunction with other staff (e.g. literature searches, electronic document libraries, sample and document management)</li> </ul>	
<b>MAIN PURPOSE AND SCOPE OF THE JOB</b>	
<p>To lead product development projects and conduct GALVmed clinical and non-clinical trials including maintenance of study files. The job-holder will act as study manager and will monitor where required in the development of the projects and the implementation of the clinical trials as per GALVmed's required standards.</p>	
<b>QUALIFICATIONS / EXPERIENCE REQUIRED (IN ORDER TO SUCCESSFULLY CARRY OUT THE JOB ROLE)</b>	
<b><u>Essential</u></b>	<b><u>Preferences</u></b>
<ul style="list-style-type: none"> <li>• Minimum: PhD in Biological Sciences or equivalent</li> <li>• At least five years' experience of clinical trials / product development within a commercial environment</li> <li>• Familiarity with design &amp; management of clinical trials in animals</li> <li>• Experience in conducting registration trials</li> <li>• Project Leadership experience</li> <li>• "Solutions" driven person – requires creativity</li> <li>• Attention to detail &amp; ability to prioritise work</li> <li>• Excellent team-player</li> <li>• Willingness to travel as needed, sometimes to challenging locations</li> </ul>	<ul style="list-style-type: none"> <li>• Knowledge and experience with Good Clinical Practices &amp; Good Laboratory Practices</li> <li>• Experience of working in developing countries</li> </ul>