

- **Competitive Salary**
- **20% / 30% international travel**
- **Closing Date:** Send CV & cover letter to recruitment@galvmed.org. Applications must be received by 7th February 2016

JOB DESCRIPTION

JOB TITLE & DEPARTMENT:

Project Manager, Brucellosis Vaccine Initiative

LOCATION:

Edinburgh, with considerable international travel

REPORTING LINE & KEY INTERFACES:

Reports to: Director, Portfolio Management

Key Interfaces: Project steering committee, Project secretariat, GALVmed staff, Solver partners, Judging Panel, Technical Committee

KEY ACTIVITIES (what are the job specific activities)

This innovation initiative (funded by several well-respected international development agencies and modelled on similar successful approaches in other areas of agriculture) will establish and manage a brucellosis vaccine pilot project with the objective of developing an improved, safe, low-cost and efficacious vaccine for *Brucella melitensis* registered for field use. This project works by incentivising “solver” organisations through stage-gate driven “prizes”, with a very significant final prize for the successful solver. The project is expected to be funded for approximately 9 years, with an initial fully-funded 2 ½ year pilot phase.

The project will require an experienced Project Manager, able to collaborate with a large number of internal and external partners. The role will not be involved in vaccine development directly, but will oversee the development of vaccines in partner organisations.

The project manager, working within GALVmed, an established international Product Development Partnership, will manage all day-to-day and strategic elements of the project, specifically:

- Develop, monitor and implement an annual project work plan.
- Ensure the project delivers within a defined budget.
- Track project progress, opportunities and challenges and inform the secretariat in quarterly reports.
- Recruit and manage a judging panel and a technical committee.
- Coordinate technical committee inputs through the course of the pilot.
- Select solvers who apply for funding to develop a brucellosis vaccine in line with the stated goals and objectives of the programme.
- Manage and oversee the solver sign-up process and subsequent research/development activities.
- Coordinate and oversee dispute resolution and fraud management processes.
- Manage annual lessons-learned exercises and submit the summary of these exercises to the secretariat.
- Ensure effective stakeholder engagement, public outreach and communications.
- Ensure quality verbal and written reporting on project operations.
- Coordinate and provide support to an independent evaluator in line with project objectives.
- Ensure that project deliverables are met on a timely basis and keep the secretariat informed of all changes to timelines, scope and budget.

MAIN PURPOSE AND SCOPE OF THE JOB:

The Project Manager will lead this challenging project to a successful outcome, with responsibility for identifying, encouraging and maintaining the engagement of the solver organisations. S/he must be able to manage the project creatively, operating with a high level of autonomy while remaining conscious of the varied objectives of the many partner organisations.

The Project Manager will be responsible for all aspects of the project under a relatively high level of external scrutiny.

The project will be in two phases. At completion of the initial pilot phase, selection of a short-list of solvers suited to progress towards a final prize, then, at the end of the second phase, award of a final prize, having met the objectives of the funders and enhanced GALVmed’s reputation as a Product Development Partnership organization.

QUALIFICATIONS / EXPERIENCE REQUIRED**Essential**

- A very experienced project manager working or having worked in Animal Health or Human Health project management. The successful candidate will have extensive & relevant experience in multidisciplinary project management, ideally including vaccines, with appropriate degree level qualifications.
- Excellent administrative and organisational skills, able to demonstrate the ability to manage the complexity and detail of the project.
- Excellent diplomatic skills – a good communicator and negotiator, able to develop and maintain effective relationships at all levels, both with scientists and non-scientists
- Understanding of other business disciplines such as communications, budget management and HR.
- It is likely the successful candidate will have management experience in pharmaceutical and/or vaccine project management experience within a commercial company.
- Cultural Sensitivity

Preferences

- Ability to speak French would be an advantage
- Knowledge of MS Project
- Experience in the Developing World context, and more particularly Africa