



**FOR THE APPOINTMENT OF
SENIOR DIRECTOR, CORPORATE SERVICES & FINANCE**



Protecting Livestock – Improving Human Lives

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1.0 About Us

GALVmed makes livestock vaccines, medicines and diagnostics accessible and affordable to the millions of small-scale producers in developing countries for whom livestock is a lifeline.

Global Alliance for Livestock Veterinary Medicines (GALVmed) is a not-for-profit livestock health product development and access partnership. Over one billion lives worldwide depend on livestock. GALVmed aims to make a significant contribution towards transformational change in the small-scale livestock health landscape by developing a portfolio of high impact products and initiating a range of private sector market initiatives operating at scale in the smallholder sector.

We operate as a public-private partnership and a UK registered charity headquartered in Edinburgh.

Product Development:

GALVmed harnesses the best available expertise and capabilities in academia, public research institutes and the commercial pharmaceutical sector to develop vaccines, medicines and diagnostics for the major livestock diseases impacting small-scale producers. In using an extensive network of partners to undertake the development work, GALVmed functions as a Product Development Partnership (PDP). A number of PDPs exist for human neglected tropical diseases, but GALVmed is the only veterinary PDP in existence. The end result of GALVmed's product development work will be a comprehensive portfolio of smallholder animal health products. But for these to become widely available to small-scale livestock producers a second complementary strand of work is undertaken – market development.

Market Development:

GALVmed's market development activities are underwritten by the willingness of small-scale livestock producers to pay the market price for effective livestock health products (particularly vaccines). Small-scale producers' awareness, as well as vaccine distribution and vaccinator networks, first need to be developed on a small scale in pilots and field projects. Once these have demonstrated economic viability, larger market initiatives can be developed to bring in the private vaccine manufacturers to achieve and sustain the scale that can reach millions of small-scale livestock producers.

To further enhance the sustainability and scalability of its work, GALVmed works to facilitate better small-scale animal health policies to promote widespread availability of effective and affordable products. The overall approach is therefore a comprehensive and integrated approach which enables an efficient market process to serve small-scale livestock producers' needs with these vital agricultural inputs.

Our Vision:

Transformational improvement in the well-being and economic progression of small-scale livestock producers.

Our Mission:

We will contribute to the transformation of small-scale livestock producers' lives by:

- Understanding the constraints to animal health and how to overcome them;
- Engaging the animal health industry; and
- Ensuring awareness, availability and adoption of effective animal health interventions

Our Values:

GALVmed subscribes to the highest professional and ethical values, which reflect sustainable impact on small-scale livestock producers through:

- Focus on delivery
- Integrity
- Responsiveness
- Commitment
- Innovation

[To view more about GALVmed's work, please click here.](#)

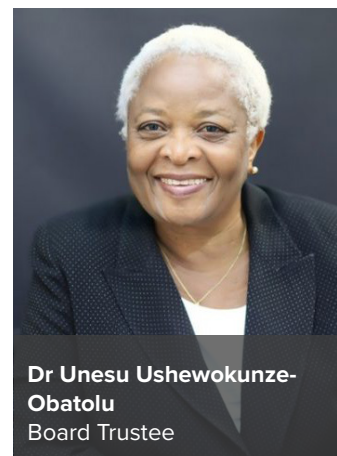
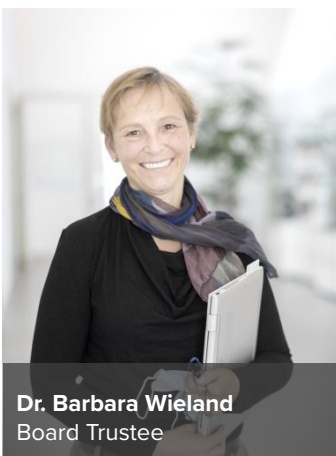
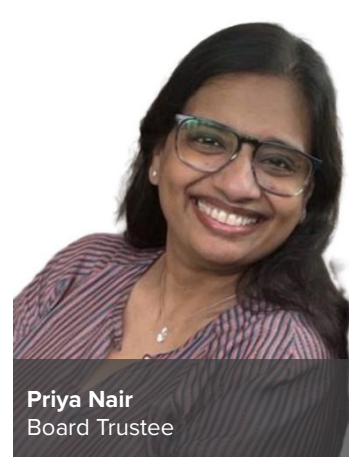
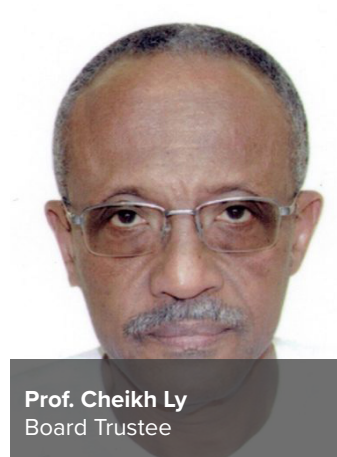
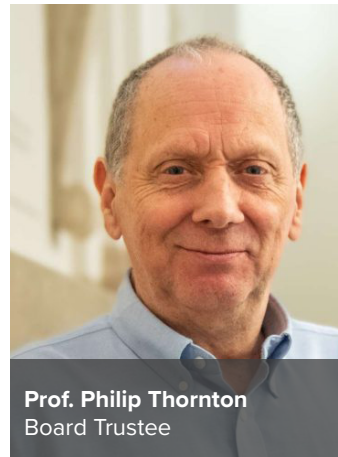
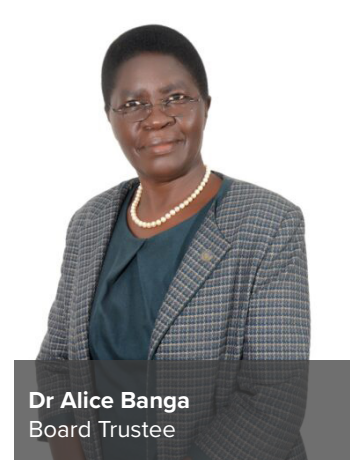
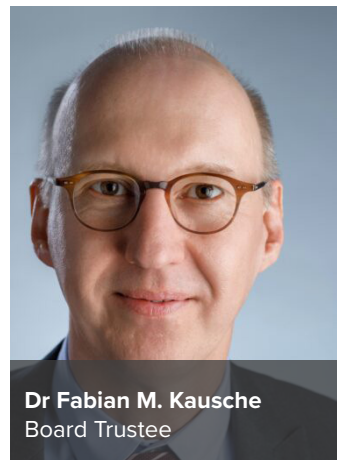
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2.0 Our Board

Board of Trustees:

The management of the company is the responsibility of a Board of Trustees who are elected by the Members under the terms of the Memorandum and Articles of Association. Trustees serve for a maximum six year term and bring to GALVmed a wide range of expertise and knowledge from a wide range of organisations in: industry, public sector and non-governmental. GALVmed's strategy for achievement of its charitable objectives is proposed to and approved by the Board of Trustees and endorsed by the Members at the Annual General Meeting.



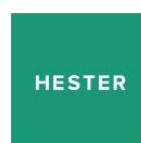
Board Committees:

The Board of Trustees is supported by Six Committees who assume either delegated responsibilities (Human Resources, Finance & Risk, Nominations) or advisory roles (Technical Scientific, Commercial Development and Impact, Monitoring and Evaluation). Each committee has its own terms of reference and membership.

Members:

The Members of GALVmed are the subscribers to the Memorandum of Association. The Members' role is to ensure that the Board of Trustees run the charity in a transparent and effective manner. Members exercise their role through participation at meetings.

Members are from a wide range of public bodies, private institutions including pharmaceutical companies and non-governmental organisations.



Observers:

Observers from key funders and partners are invited to attend GALVmed board meetings.



Gates Foundation

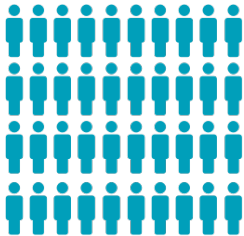


**World Organisation
for Animal Health**



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3.0 Our Leadership Team



Team of 38



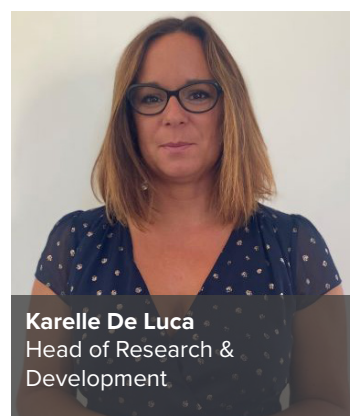
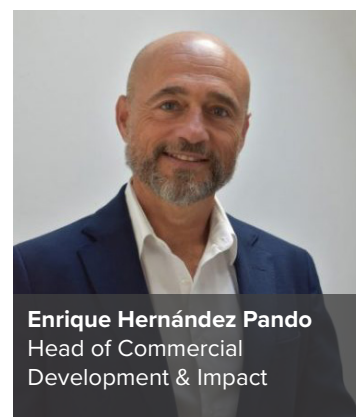
2 offices worldwide



Large team of
expert consultants

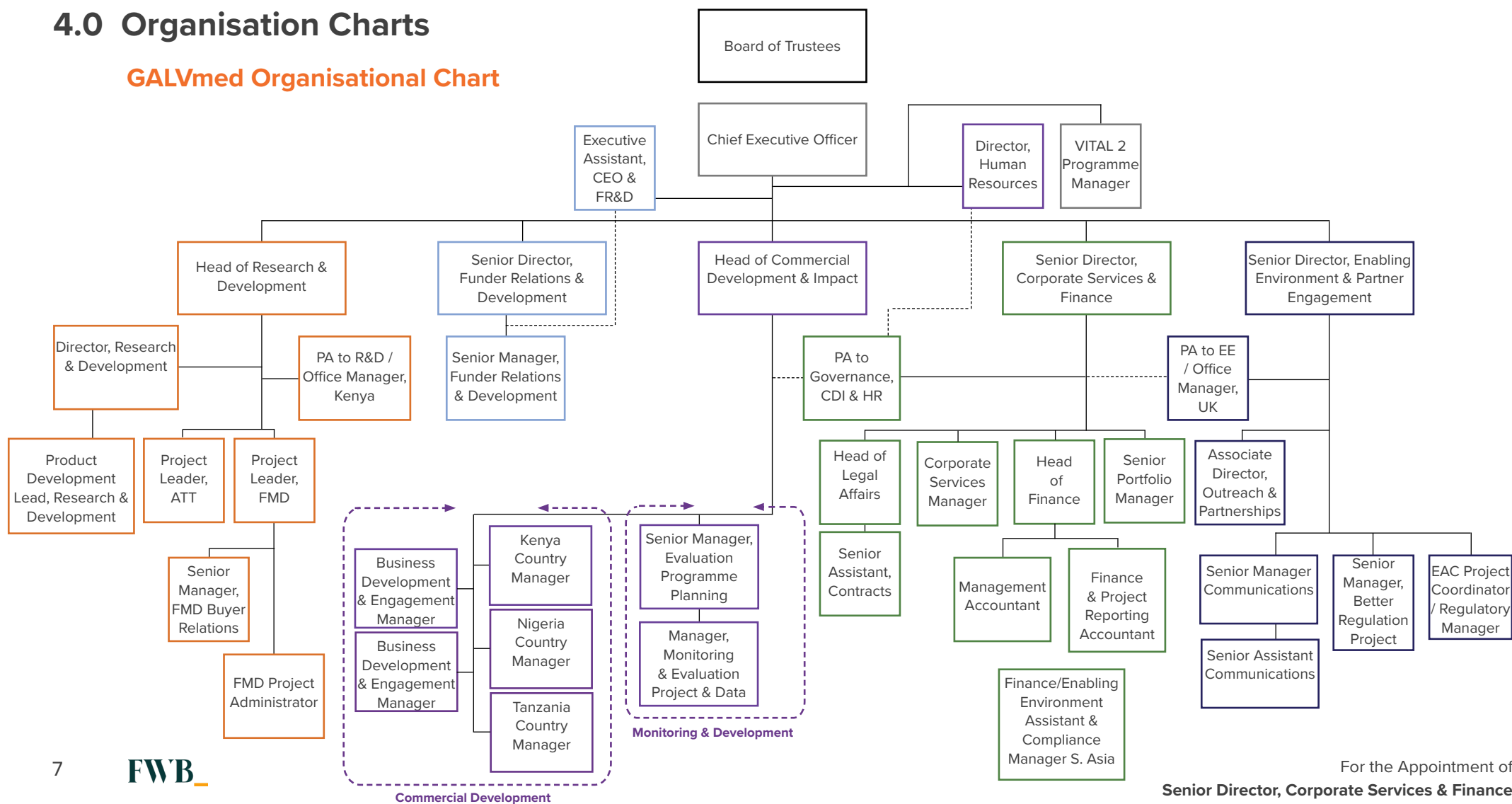
A diverse and dynamic workplace:

A key strength of GALVmed lies in its cultural and gender diversity, with more than 15 nationalities employed and with women comprising more than half the workforce. Our team is united in its determination to improve the lives of small-scale livestock producers in our target countries.

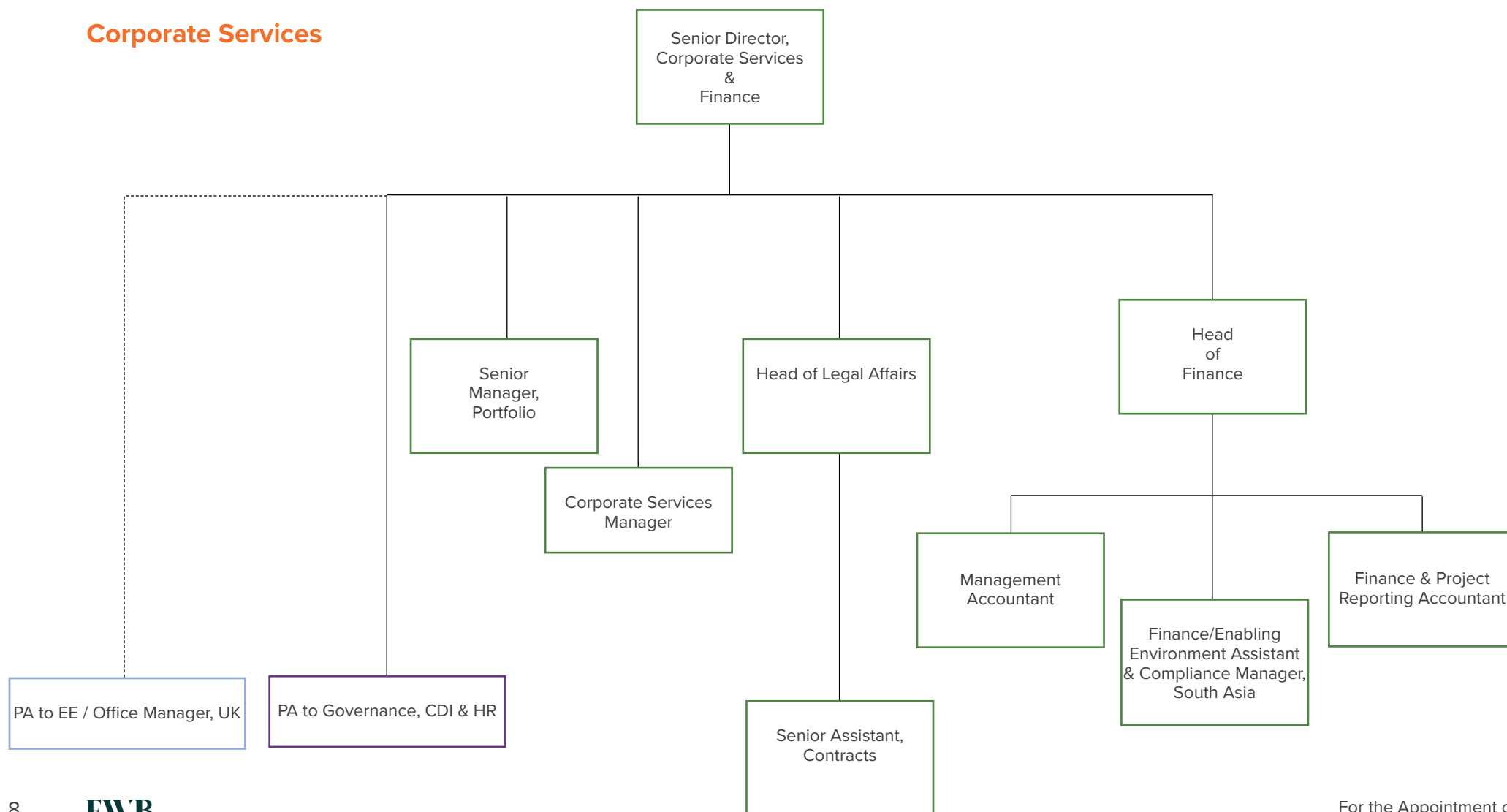


4.0 Organisation Charts

GALVmed Organisational Chart



Corporate Services



5.0 Job Specification

Location:

Edinburgh, United Kingdom

Reporting Line & Key Interfaces:

Reports to: CEO

CEO, Governance participants (Board, Members, Observers, Committees), Finance & Risk Committee, GALVmed Leadership Team (GLT), Statutory bodies, Funders, Professional advisors and Auditors

Main Purpose and Scope of the Job:

To provide strategic leadership of GALVmed's Corporate Services functions, ensuring that finance, governance, risk, legal, portfolio management and corporate operations effectively support the organisation to achieve its objectives. The role is responsible for driving operational excellence, maintaining the confidence of funders and regulators, and positioning GALVmed for long-term sustainability. As a member of the GALVmed Leadership Team (GLT), the postholder contributes to organisational strategy, enterprise-wide decision-making and organisational performance and impact.

Key Activities (what are the job specific activities):*Leadership*

- Shape organisational strategy alongside the CEO and GLT
- Champion cross-functional working across programmes and corporate functions and build organisational capability
- Develop and grow a high performing corporate services team to ensure the department's activities are delivered to the highest standard to achieve the organisation's objectives whilst optimising resource utilisation.
- As part of GALVmed's Executive Team, supports the CEO and is accountable for GALVmed's overall culture, results, impact, and sustainability

Strategic Finance & Audit

- Executive decision support by providing financial insight for strategic decisions, evaluating new opportunities, supporting investment decisions and advising the CEO and Board on key financial matters
- Ultimate accountability for all of GALVmed's financial activities ensuring quality, timely and effective management information production and utilisation
- Funder compliance
- Maintain a high level of credibility with all external stakeholders especially the Board and funders.
- Partner with programme and functional leaders to ensure resources are allocated effectively and organisational priorities are financially sustainable
- Translate financial information into meaningful strategic insights to inform decision making.
- Ensure accurate and timely preparation of statutory accounts and clean unqualified audit(s).

Corporate

- Develop and implement robust controls, fit-for-purpose policies, procedures and systems and ensure compliance and organisational improvement
- Responsibility for all corporate legal and statutory requirements ensuring regulatory compliance (UK & international)
- Lead development of GALVmed's enterprise risk management framework, ensuring risks are identified, managed and

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Governance

- Company Secretary
- Support GALVmed's Board to ensure compliance with statute and statutory bodies, adoption of best practice in its operation and ensure GALVmed's governance activities are undertaken efficiently and effectively
- Advise GALVmed Trustees, ensure governance effectiveness and strategic governance

Organisational Performance

- Lead development of organisation-wide portfolio management frameworks to improve prioritisation, resource allocation, governance and delivery across programmes

IT

- Ensure the overall functioning and effective management of the IT infrastructure including ensuring appropriate business systems, data governance and digital enablement

Office/Facilities Management

- Ensure all GALVmed facilities are upheld to a good standard, fully comply with statutory regulations and operate efficiently through standardisation and centralisation of services where practical



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Qualifications / Experience Required (In order to successfully carry out the job role):

Essential

- CCAB qualified
- Minimum of 10 years' senior management experience
- Extensive experience of senior leadership of multi-discipline functions, strategic planning, and Board engagement (ideally as a Company Secretary).
- Understanding of commercial & charitable accounting processes is critical
- Strong strategic judgement with proven ability to balance strategic thinking with operational delivery
- Experience leading multidisciplinary corporate functions
- Experience with funder organisations and their reporting requirements
- Experience of working in a multi-cultural environment and international organisations
- Excellent verbal & written communication, interpersonal and presentation skills



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6.0 Further Information

For further information or a confidential discussion, please contact Walker Wares, Associate Director at FWB on:

applications@fwbltd.com

Or alternatively, you can contact our Edinburgh office by phone on +44 131 539 7087.

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