FULLTIME & PERMANENT POSITION
Please send CV & cover letter to recruitment@galvmed.org

JOB DESCRIPTION

JOB TITLE & DEPARTMENT:

Associate Director, R&D

LOCATION:

GALVMED NAIROBI OFFICE (WOULD CONSIDER GALVMED EDINBURGH OFFICE WITH SIGNIFICANT INTERNATIONAL TRAVEL REQUIRED)

SALARY RANGE:

KES 8,000,000 – 9,200,000 P.A. **OR** GBP 55,000 – 65,000 P.A. (DEPENDING ON EXPERIENCE & LOCATION)

REPORTING LINE & KEY INTERFACES:

Reports to: Director, Research and Development (VITAL)
Direct Reports: Associate Manager, Clinical Research
Key Interfaces: Executive Director, R&D; Portfolio Managers; Project Leaders; Contracts management; GALVmed consultants; External clinical trial partners, Scientific Community.

MAIN PURPOSE AND SCOPE OF THE JOB

To serve as Associate Director, contributing to assigned product development projects under the current portfolio and future GALVmed R&D programmes.
The jobholder will also be responsible for co-ordinating the delivery of regulatory and non-regulatory clinical and non-clinical trials as per GALVmed's required standards.

KEY ACTIVITIES

- Manage and contribute to achievement of objectives of VITAL, and future R&D projects as agreed with funders and in support of GALVmed 2030 Strategy.
- Lead assigned R & D projects to product development and registration and achieve the objectives of the funded projects within timelines.
- Manage assigned R&D project budgets through proactive intervention to achieve alignment with budget forecasts
- Create product development plans to fit specific assigned and future R&D project objectives.
- Together with the Portfolio Manager, oversee the product development planning of assigned projects via MS Project to ensure transparent planning and communication of tasks and timelines.
- Ensure that all product development work under assigned projects is conducted in accordance with written and approved procedures/protocols, and in accordance with good scientific practices.
- Map out and maintain awareness of relevant scientific literature to aid success of assigned product development projects.
- Maintain accurate records on assigned projects and issue reports as per project milestones
- Design internal studies in consultation with Director R&D (VITAL) and in collaboration with R&D partners
- Manage GALVmed clinical operational staff, including consultants, and the functions of GALVmed study monitor, archivist, SOP coordinator and study number allocator for the R & D Group.
- Represent GALVmed within the research and scientific community in Africa and South Asia through regular contact, and attendance and presentation at scientific meetings
- Contribute to scientific manuscript writing and/or review.

QUALIFICATIONS / EXPERIENCE REQUIRED (IN ORDER TO SUCCESSFULLY CARRY OUT THE JOB ROLE)

Essential

- Minimum: PhD in Biological Sciences or equivalent, or degree in Veterinary Medicine
- At least 5 years' experience of product (essentially vaccine) development within a commercial environment
- Experience in conducting registration trials
- Project Leadership and Management experience with demonstrated ability
- Solutions driven, and creative
- Attention to detail & ability to prioritise work
- Excellent team-player and ability to work across functions
- Willingness to travel as needed, sometimes to challenging locations

- Experience of working in low & middle income countries
- Capacity to interact well with industry and academic partners
- Knowledge and experience on livestock diseases in SSA and SA

Desirable

- Familiarity with design & management of clinical trials in animals
- Knowledge & experience with Veterinary Good Clinical Practices & Good Laboratory Practices
- Background and experience in statistical data analysis